

Westlake Elementary School
General PTA Meeting
October 18, 2018

Called to order- 6:33 pm
Adjourned- 7:55 pm

Presiding Officer- Amy Dahlen, President
Recording Officer- Janet Ike, Secretary

Board Members and Teachers in Attendance

Clyde Curley- Principal, Amy Dahlen- PTA President, Jackie Olin- Vice President, Almut Wolf- Treasurer, Janet Ike- Secretary, Tim Madsen- Parliamentarian, Joan Bogart and Karina Scarborough- Arts Committee Co-Chairs, Teachers: Jen Simington, Jennifer Jaffe

Approximate attendance: 20 people

Welcome/Introductions

Review and Approval of last meeting's minutes- Janet Ike

- Janet Ike, Secretary, reviewed the minutes of the last PTA meeting held on September 20, 2018.
- Motion: Motion to approve the minutes was brought by Amy Joanides. Second by Amanda Jarosz. Approved unanimously.

Report from the Principal- Clyde Curley

- School had it's first Second Step Assembly which went well. The students filled the Cool Cat jar and have earned a Spirit Week which will coincide with Halloween week. Mon.- College Wear, Tue.- socks, Wed.- Halloween, Thur.- pajama day, Fri. Westlake Spirit Day, themes subject to change.
- Started MAP testing, which is online and tests for growth in reading and math. The staff will use the results for goal setting.
- Will be starting District Assessments soon in preparation for report cards and conferences the week of Thanksgiving break.
- The Bond Project planning is in it's final stages. A parking lot will go in right next to High street.

- The Chelsey Clinton visit went well. The students rose to the occasion and had interesting questions. Chelsey Clinton was inspirational.

Report from Treasurer- Almut Wolf

- Direct Appeal is at \$14,200, it is going well although we need to push for more.
- Back To School Night earned approximately \$7,600 net, we have received company sponsorship donations totaling \$900.
- Dining For Dollars- received a check for \$250 from Avanti and \$32 from Marianne's
- Movie Night made \$1,400, we spent \$300 plus pizza so we made about \$804
- We are at 70 members.

2017/2018 Audit Report- Amy Parthemore

- This Audit covers the time period between July 1, 2017 and December 31, 2017.
- Everything looks good. Money in, money out checks out.
- Talked to Tim and Almut about making sure everything is getting tracked.

Arts Committee Update- Joan Bogart

- Reflections Art contest has slow traction possibly due to the theme being difficult for the younger students. Planning on having a meeting at school for anyone interested in participating. Don't know how many students will end up participating. Judges will be needed, don't know how many yet, but rubrics will be provided to judge the pieces.
- Family Arts Night is on Nov. 15, it is being organized by Shiela Crider
- Artisans Gallery Fundraiser will be held on Nov. 28, 6:30- 8:30 pm. The school will receive 20% of the profit. We will run a raffle.
- Winter Artisans Fair will be on Dec. 8, from 11:00- 4:00 pm. Applications for vendors are due Monday, 10/22, we currently have 19 vendors and were hoping for 25. Looking into having a gift wrap station to raise funds and will be needing volunteers for that (possibly 5th graders or Alumni). Booking a pizza food truck for the night. Seeking a volunteer to organize a bake sale at the event. It was suggested to ask Richard, the crossing guard, for baked goods. Each vendor will be donating an item, 4 or 5 of those will be raffled at the event and the rest will be saved to be raffled at the Spring Auction.

Spring Auction Update- Amba DesJardins

- Will be on April 13th from 5:00- 10:00 pm
- The Parish hall has been booked again, they were a great venue, a good deal and allowed us to set up a full week in advance!

- The same caterer as last year will be used. The meal will be themed. A sit down dinner helps focus attention. Thinking of doing a buffet versus a plated dinner.
- The center pieces are taken care of by Carolyn Power
- The same Auctioneer from last year has been booked.
- The theme will be 70's Glam. Thinking of decorating with a colored dance floor that lights up and a disco ball.
- A Donations Team and a Decorations Team is forming. If interested in joining see Amba.
- Thinking of having a photo shoot opportunity out front with Volkswagens. Considering using a company out of Capitola that brings it all in.
- Entertainment not set yet. Last year the D.J. threw up-lights, considering doing the same thing again. We don't have time for a Live band to set up and break down.
- Have not decided on the cost of the tickets, it is a sensitive subject. Ticket prices went up last year but included free drinks and oysters and other freebies. Need to think through cost of tickets.

Life Lab Update- Amy Dahlen

- Jane would like to thank everyone who came to the work day.

PTA News/Program Updates

- Dining for Dollars, we made \$250 from Avanti, the next one is Woodstocks on 11/7- Amy Dahlen
- Drive for Schools ticket sales are due Monday 10/22, the flyers that went out were last year's and had incorrect information. It was needed by Wed. Because the drawing is Saturday but can collect money until Monday- Amy Dahlen, Jackie Olin
- Enrichments, Chess and Young Scientist Club has started. Math will start Feb. We will be providing \$500 for scholarships- Amy Dahlen
- Movie night made \$804! The next one will be Dec. 14 and will be showing Hotel Transylvania 3- Amy Dahlen
- Spooky Story Night is a week from today (10/25). Everything is coming along nicely, it's to the point where it just runs itself. Sign-up genius is its usual slow start but helpers will sign up. Dinner will not be offered. There will be a free baked goods table, a donations jar will be there but the emphasis is on it being a community event and the items are free. People are usually very generous and we usually make back what we spend. Set up is at 5:00 pm, the event starts at 6:00 pm the last reader is scheduled for 7:00 pm and people go home by 7:30 pm. More helpers needed to fill popcorn bags the morning of the event- Amanda Jarosz
- Sweatshirt orders are going, we are at 47- Amy Joanides

- T-shirts for teachers, still working on it. I have emailed both contacts a couple of times and am waiting to hear back- Janet Ike
- International Day will be held on Earth Day. The Global Citizens Committee is looking for a new logo. Will be holding a student contest to design the new logo. Will discuss design dos and don'ts with the Art Committee- Evgenia Mirfield
- School Board Meeting Update, The District has noticed a trend where enrollment is going down at the Elementary schools which means that in a few years the high school population will decrease too. This could mean fewer teachers and course offerings. There are fewer students making use of the food service program which serves Elementary thru High School. The Board has discussed closing a school to deal with this problem. It was brought up that many people choose to pack a lunch for their children because the food options of the current food service program are undesirable- Tim Madsen

Open Forum

- Q: Will school improvements include a bigger screen in the Multipurpose Room?
A: All we need is someone willing to research a new screen, projector and possibly speakers. It would be funded by the PTA.

Meeting adjourned: 7:55 pm

Janet Ike, secretary